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**Decision Maker:** Environment PDS Committee

**Date:** 16<sup>th</sup> April 2013

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER

**Contact Officer:** Gavin Moore, Assistant Director Customer & Support Services  
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**Chief Officer:** Nigel Davies, Executive Director of Environment and Community Services

**Ward:** Borough Wide

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1. Reason for report

Members are asked to review the Committee's draft work programme for 2013/14 and to consider:

- progress on requests from previous meetings of the Committee;
- the contracts summary for the Environment Portfolio.

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2. RECOMMENDATIONS

2.1 That the Committee:

- (a) Review the draft work programme attached as Appendix 1;
- (b) Review the progress report related to previous Committee requests as set out in Appendix 2; and
- (c) Note the Environment Portfolio contracts listed in Appendix 3.

## Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Quality Environment
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## Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Environment Portfolio 2013/14 approved budget
  4. Total current budget for this head: £31m and £5.6m of LIP funding from TfL.
  5. Source of funding: 2013/14 revenue budget and 2013/14 LIP funding agreed by TfL
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## Staff

1. Number of staff (current and additional): 193 fte
  2. If from existing staff resources, number of staff hours: N/A
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## Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Not Applicable
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

#### 3.1 Forward Programme

- 3.1.1 The table in **Appendix 1** sets out the Environment Forward Programme for 2013/14, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.1.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

#### 3.2 Previous Requests by the Committee

The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

#### 3.3 Contracts Register

Information extracted from the current Contracts register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The Appendix indicates in the final column when the Committee's input to contracts will next be sought. Unless otherwise stated this is the date when contract approval, or approval to an extension, will be sought.

### 4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

<b>Non-Applicable Sections:</b>	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2012/13  <a href="http://sharepoint.bromley.gov.uk/default.aspx">http://sharepoint.bromley.gov.uk/default.aspx</a>

## APPENDIX 1

### ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2013/14

<b>Environment PDS – 25 June 2013</b>		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny
Friends Annual Report	SS&GS	PDS Committee
Bromley Town Centre Car Parking; Progress	T&H	For pre-decision scrutiny
Portfolio Plan 2012/13 Out-Turn	C&SS	PDS Committee
Green Chain Management Plan	SS&GS	For pre-decision scrutiny
<b>Environment PDS – 24 Sept 2013</b>		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny
<b>Environment PDS – 19 Nov 2013</b>		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Budget Monitoring 2013/14	Finance	For pre-decision scrutiny

## APPENDIX 2

### Progress Report on Previous Requests of the Committee

PDS Cttee Minute & Date	Committee Request	Progress
28.02.12	Investigate the feasibility of developing a faith parking permit for weekend use at recognised places of worship	This issue was considered by the Parking Working Group on 20 <sup>th</sup> March. The Working group felt that any request for assistance with parking should be considered on its own merits, taking account of ward Member views, and this should apply to both faith and non-faith based groups.
3.07.12	A Parking Working Group to be convened after the 6 month review of parking charges has been completed, including an assessment of the impact of charges for on-street bays in town centre high street locations	Meeting took place on 20 <sup>th</sup> March. The review found that the charge increases had been absorbed in most areas without significant impact on parking demand. Some additional charge increases in Bromley town centre might be beneficial in controlling demand; but on balance the Working Group concluded that a comprehensive borough-wide review reporting in early 2015 would be a better context in which to address these issues.
15.01.13	Pinch Point schedule to be circulated to all ward Members for comment	Schedule will be circulated prior to April PDS meeting
15.01.13	Investigate the use of debit cards for parking payments	This facility is available in the remaining Multi-Storey Car Parks. Within current budget constraints it would not be cost-effective to install such facilities in surface car parks or on-street locations.
15.01.13	Investigate whether it would be appropriate to introduce penalties for failure to recycle domestic waste	Issue referred to Waste Minimisation Working Group for discussion

**Contracts Register Summary**
**Appendix 3**

<b>Contract</b>	<b>Start</b>	<b>Complete</b>	<b>Extension granted to</b>	<b>Contractor</b>	<b>Total Value £</b>	<b>Annual Value £</b>	<b>Environment PDS</b>
Removal of surface vegetation from Public Rights of Way	01.05.10	30.04.12	29.04.13	Holwood GM Ltd	19,858	59,574	
<i>Removal of surface vegetation from Public Rights of Way</i>	<i>30.04.13</i>	<i>29.04.14</i>		<i>Holwood GM Ltd</i>	<i>25,000</i>	<i>25,000</i>	
Hanging Baskets Contract A&B	30.05.11	30.04.12	30.04.13	CJS Plants & Village Gardens	84,000	42,000	In discussion with Procurement regarding possible extension
<i>Hanging Baskets Contract A&amp;B</i>	<i>01.05.13</i>						
Rural Grass cutting	30.5.11	29.05.13		Landmark Services	90.000	45.000	Extension under consideration
<i>Rural Grass cutting</i>	<i>30.05.13</i>						
Removal of Abandoned Vehicles	01.10.10	30.09.13	Extended for twelve months	Pick a Part	33,800	10,600	In Tendering process
Council Fleet Hire	05.11.06	04.11.12	05.11.14	London Hire	674,383	85,000	12 month extension agreed by Director
Playground maintenance	01.01.08	31.12.13		Safeplay	369,300	61,550	Extension under consideration
Transportation Consultancy	01.12.09	30.11.13	TfL have option to extend to 30.11.15	TfL Framework	1.2m (if max. years agreed)	200,000	
Parking Bailiff Services	1.10.11	31.03.13	Extension to 31.03.14	JBW & Swift	320,000 est.	240,000 est.	Extension agreed following Environment PDS 15.01.13
<i>Parking Bailiff Services</i>	<i>1.04.14</i>	<i>31.03.17</i>	<i>n/a</i>	<i>ESPO framework</i>	<i>600 to 750k est.</i>	<i>240k est.</i>	Agreed following Environment PDS 15.01.13
Depot Security	01.04.10	31.03.15	N/A	Sight and Sound	126,000	126,000	
Ambulance Hire	05.11.07	04.11.13	05.11.14	London Hire	2.03m	339,000	Extension agreed by Portfolio Holder
Street Works (NRSWA)	01.04.13	31.03.16	Option for 1 or 2 x 2 yr extns	B&J Enterprises	871,920 based on three year contract term	290,640	Agreed by Executive 9 <sup>th</sup> January 2013

<b>Contract</b>	<b>Start</b>	<b>Complete</b>	<b>Extension granted to</b>	<b>Contractor</b>	<b>Total Value £</b>	<b>Annual Value £</b>	<b>Environment PDS</b>
Parking	01.10.06	30.09.11	30.09.16	Vinci Park	£11.6m	£2.3m	Five year extension agreed by Executive
Parking ICT	01.04.13	30.09.16		ICES Ltd.	£245,281	£70,080	Costs have reduced further as a shared service with LB Bexley has been agreed
Street Environment Contract	29.03.12	28.03.17		Kier (public toilets);  Community Clean (graffiti removal);  Veolia (Gulley cleansing)  Kier (Cleansing, Highway Drainage )	281,983  1,221,800  1,463,538  15,798,212	56,397  244,360  292,708  3,159,642	Awarded a five year contract with the option of a two year extension at the Council's discretion.
Maintenance & repair of vehicles	01.04.10	31.03.17		KCC	940,000	134,000	Option for 2 year extension
CCTV Repair & Maintenance Contract	01.04.12	31.03.17		Eurovia Infrastructure Services Ltd	214,256	42,852	
CCTV Control Room Monitoring	01.04.12	31.03.17		OCS Ltd	1,263,258,	252,652	
Highway Maintenance – Minor & Reactive	01.07.10	30.06.17		O'Rourke	17m	2.4m	Option for one year extension
Arboriculture	18.07.08	17.07.17		Gristwood and Toms	5.12m	568,860	
Coney Hill Landfill Site Monitoring	28.07.10	27.07.17		Enital	952,000	136,000	Option for 2 year extension
Highway Maintenance – Major	01.10.10	30.09.17		FM Conway	26m	3.7m	Option for one year extension
Grounds Maintenance	01.01.08	31.12.17		Landscape Group	26.1m	2.75m	
Waste Collection	01.11.01	31.03.19	Extended to March 2019	Veolia	127.5m	8.5m	Extension approved by Executive
Waste Disposal	24.02.02	31.03.19	Extended to March 2019	Veolia	147m	10.5m	Extension approved by Executive
Parks Security	01.04.10	31.03.20		Ward Security	4.2m	420,000	
Street Lighting Maintenance and Improvements	01.04.13	31.03.23	Option for 1 year extension	May Gurney (Cartledge)	16.95m; Yr 1/ 2 invest to save £8.5m	£845k per annum,.	Agreed by Executive 28 <sup>th</sup> Nov 2012.